

**RAYDON PARISH COUNCIL
MINUTES OF THE AGM HELD ON TUESDAY 14 MAY 2019**

Present: Jane Cryer - Clerk (JC)
Christine Hempstead (CH)
Keith Lovering (KL)
Jim Lowe (JL)
Sue Newton - Chairman (SN)
Amanda Pyall - Vice Chairman (AP)

In attendance: Will Bancroft - Parishioner
Sigi Steer - Parishioner
John Ward, Babergh DC (JW)

Apologies: Jayne Tann (JT)
Gordon Jones, Suffolk CC (GJ)

19.5.1 ELECTION OF CHAIRMAN AND OFFICERS

All councillors had completed Acceptance of Office forms. It was proposed by CH, seconded by AP and agreed unanimously that Sue Newton be re-elected Chairman. It was further proposed by SN, seconded by KL and agreed unanimously that AP be re-appointed Vice-Chairman.

19.5.2 APOLOGIES

See above - apologies were accepted from JT.

19.5.3 DECLARATIONS OF INTEREST

None.

19.5.4 PUBLIC FORUM

The parishioners present did not wish to speak.

19.5.5 CO-OPTIONS

Sigi Steer had expressed a wish to be co-opted and her cv had been circulated prior to the meeting. It was proposed by SN, seconded by KL and agreed unanimously that she should be co-opted; she completed an Acceptance of Office form and joined the meeting.

19.5.6 MINUTES OF THE MEETING HELD ON TUESDAY 12 MARCH 2019

It was proposed by AP, seconded by CH and agreed unanimously that the minutes of the meeting held on Tuesday 12 March 2019 should be accepted as an accurate record, and signed accordingly.

19.5.7 ACTIONS FROM THE PREVIOUS MEETING

Most of the actions were either ongoing, or were on the agenda; there were updates on the following:

19.5.7.1 Section 106 application

SN said the Playing Field Committee's priorities had changed slightly; the committee would have a further discussion at its next meeting and then put forward a proposal to the PC.

19.5.7.2 State of tarmacked area outside the church

It was agreed that this should be an agenda item for the June meeting.

19.5.7.3 Defibrillator cabinet

The replacement door for the cabinet had finally been received and would be fitted shortly.

19.5.7.4 Alternative banking arrangements

This would be an agenda item for a meeting later in the year; JC would research options.

19.5.7.5 Broadband working party

KL's update had been circulated prior to the meeting. Raydon and Holton St Mary Parish councils had agreed to form a joint working group and HPC had suggested a web-based record should be kept by residents of both parishes to record incidences of drop-out and slow speeds, which would serve as an evidence base to pursue broadband service improvements with service providers and/or the network provider. KL would draft some guidance notes for residents, including a link to the survey.

19.5.7.6 Asset Register

SN had provided JC with the correct figure for the cost of the Pavilion; the Asset Register would be reviewed at either the June or July meeting.

19.5.7.7 Village Hall

JC confirmed that the VH Committee had decided to meet the cost of repairs to the roof from their own funds.

19.5.8 REPORTS FROM OUTSIDE BODIES

19.5.8.1 Babergh DC

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. JW said he was pleased to have been re-elected as the councillor for the new Brett Vale ward. No party had overall control and so he would be looking to put together a cross-party administration; 21 existing councillors had been returned, meaning there was still a good amount of experience available to draw on.

19.5.8.2 Suffolk CC

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. As GJ had been unable to attend the meeting, any questions could be put to him at the June meeting.

19.5.9 FINANCIAL MATTERS

19.5.9.1 RFO's reports

It was proposed by SN, seconded by AP and agreed unanimously that the finance report for 31 March 2019 should be approved. In response to a question from KL, JC said she would confirm the rate of interest on the savings account (*). It was proposed by SN, seconded by CH and agreed unanimously that the finance report for 14 May 2019 should also be approved. SN noted that the latest bill from E.ON in respect of the Pavilion had once again been estimated; she would ensure the meter was read and the actual reading submitted to E.ON. It was agreed that the CIL payment of £8632.51 should be transferred to the savings account.
(confirmed as 0.200%)*

19.5.9.2 External audit

It was proposed by CH, seconded by SN and agreed unanimously to certify Raydon Parish Council as exempt; the Certificate of Exemption was duly signed by the Chairman and the Clerk/RFO.

19.5.10 REPORTS FROM COUNCILLORS

No reports submitted.

19.5.11 PLANNING

19.5.11.1 DC/19/00958 - Land off Noaks Road

This was a re-consultation following submission of revised plans. Councillors noted that the splay onto Noaks Road had changed, and the proposed garages moved nearer to the road. Mr Bancroft explained that this was due to the location of the nearby footpath; there were no objections.

However, councillors suggested that consideration should be given to extending the 30mph zone further down the road towards the golf course, which would mean the proposed development would be within the 30mph limit rather than within the unrestricted zone.

19.5.11.2 DC/19/00252 - Land west of Pipers Went

It was noted that Outline Planning Permission had been granted for the erection of 5 dwellings and associated highways access and parking.

19.5.12 COUNCILLOR TRAINING

It was agreed that JL and SS should attend one of SALC's new councillor training sessions, which would give an introduction to the role of local councillor, covering roles & responsibilities, the law, meetings, finance, Standing Orders and Code of Conduct. It was also agreed that all councillors should attend a training course on planning later in the year; JC would circulate possible dates.

19.5.13 HIGHWAYS & SIGNAGE

Design proposals had not yet been received from SCC Highways; JC was chasing these. It was therefore agreed to defer this item to the next meeting.

19.5.14 GRIT BINS

JC would check sizes of bins (including the one purchased a few years ago but never installed). She would also ask SCC if the new bins could be green rather than yellow, given that they would be in, or close to, the AONB. She would also ask Chisnall's if they would be prepared to quote for the installation of the new bins.

19.5.15 LITTER PICK

This was confirmed for Saturday 8 June and had been advertised in Quartet and on the noticeboards. KL suggested cleaning road signs should be included. JC would send AP the template for the risk assessment and the briefing notes for participants.

19.5.16 CLERK'S CORRESPONDENCE

19.5.16.1 Cherry Place

SN had emailed JC to raise her concern about the state of the roof, where several tiles had slipped down and one had fallen onto the B1070, where it smashed. It was agreed that JC should write to the owner requesting him to make urgent repairs. Failing this, the matter should be referred to Babergh's Building Control department.

19.5.16.2 Overhanging branches

SN was also concerned about the overhanging branches from Church Farmhouse, which were making it difficult to walk along the pavement; in addition, the building was Listed and was falling into a state of disrepair. It was agreed that JC should write to the owner.

19.5.16.3 Speed limits

A parishioner had voiced concern about speeding through the village and had asked whether a 20mph limit might be possible. JC had responded to say speeding was high on the PC's agenda and discussions were under way with SCC Highways. However, it was extremely unlikely that a 20mph limit would be permitted; this was usually only introduced where there was a school.

19.5.17 CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING

None.

19.5.18 DATE OF NEXT MEETING

7.30pm on Tuesday 11 June 2019, in the Pavilion.

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