

## RAYDON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON TUESDAY 12 FEBRUARY 2019

- Present:** Jane Cryer - Clerk (JC)  
Keith Lovering (KL)  
Sue Newton - Chairman (SN)  
Amanda Pyall - Vice Chairman (AP)  
Jayne Tann (JT)
- In attendance:** Gordon Jones, Suffolk CC (GJ)
- Apologies:** Nev Davenport (ND)  
Christine Hempstead (CH)  
John Ward, Babergh DC (JW)
- 

#### 19.2.1 APOLOGIES

See above - apologies were accepted from ND and CH.

#### 19.2.2 DECLARATIONS OF INTEREST

None.

#### 19.2.3 PUBLIC FORUM

No parishioners present.

#### 19.2.4 MINUTES OF THE MEETING HELD ON TUESDAY 15 JANUARY 2019

It was proposed by AP, seconded by KL and agreed unanimously that the minutes of the meeting held on Tuesday 15 January 2019 should be accepted as an accurate record, and signed accordingly.

#### 19.2.5 ACTIONS FROM THE PREVIOUS MEETING

Most of the actions were either ongoing, or were on the agenda; there was an update on the following:

##### 19.2.5.1 Car parking

JC had written to the householder with reference to the car parked on the grass verge, but had not received a reply. However, AP and KL said the car had not been seen parked on the verge recently.

##### 19.2.5.2 Defibrillator

The replacement door had not yet been received; JC had chased delivery.

#### 19.2.6 REPORTS FROM OUTSIDE BODIES

##### 19.2.6.1 Babergh DC

A written report had been circulated prior to the meeting, a copy of which was filed with the minutes.

##### 19.2.6.2 Suffolk CC

A written report had been circulated prior to the meeting, a copy of which was filed with the minutes. GJ confirmed that the new Thermal Patching technology was already in use in Suffolk - the investment in this new technology had been funded from the additional £9.67 million received from central government last autumn.

## **19.2.7 FINANCIAL MATTERS**

### **19.2.7.1 RFO's report**

It was proposed by KL, seconded by AP and agreed unanimously that the finance report for 12 February 2019 should be accepted; payments of £503.13 were approved, together with direct debits to E.ON totalling £800.08. The sum of £25,000 had been transferred from the current account to the Business Premium savings account, as agreed at the last meeting. It was noted that the latest E.ON direct debit in respect of the Pavilion was considerably higher than usual; SN said the Playing Field Trustees would investigate.

### **19.2.7.2 New NJC salary scales**

The new NJC salary scales included the introduction of a new pay spine; JC was currently on SCP27, which fell between the new SCPs 20 and 21. It was proposed by SN, seconded by AP and agreed unanimously that she should be on SCP21 with effect from 1 April 2019.

### **19.2.7.3 Expenditure during 2018/19**

Reserves were currently higher than usual; SN and ND would prepare a list of ear-marked expenditure for approval at the next meeting.

### **19.2.7.4 Banking arrangements**

It was agreed that alternative banking arrangements should be explored. JC would carry out some research before the next meeting; a recommendation would be made to the May meeting (AGM).

## **19.2.8 PLANNING**

### **19.2.8.1 DC/19/00252 - Land West of Pipers Went, The Gardens**

The application for outline planning permission for the erection of 5 dwellings and associated access and parking was discussed. Councillors had the following concerns:

- The Parish Council had already notified Babergh's Planning Department that there were errors in the Babergh and Mid Suffolk Joint Local Plan Settlement Hierarchy Review issued in August 2017. The document had still not been amended and stated that Raydon has more facilities than it actually did.
- The occupants of the proposed new dwellings would need to travel to access a wider range of services and facilities such as education, healthcare and shopping.
- Poor transport links - occupiers would need to be highly dependent on travel by private car, the least sustainable form of transport.
- The proposed development was soon after the entrance to Raydon, after a sharp bend. The splay was opposite other driveways on the other side of the road.
- The entrance to the proposed development was close to the collection point where the school bus stopped. A designated bus stop would therefore be required in the interests of safety.
- There were already 30 houses being built in Raydon - more than 10% of the housing in the village.
- New dwellings should fit in with the existing street scene - the proposed design had no architectural merit.

### **19.2.8.2 DC/18/01976 - Oak House, The Street**

It was noted that the application for the erection of up to 8 dwellings and demolition of the existing dwelling had been approved. SN said she still felt 8 dwellings was too many for the site; the PC would continue to monitor this development.

### **19.2.8.3 DC/18/04691 - Lavender House, The Street**

It was noted that the application for the erection of a summer house had been approved.

## **19.2.9 POLICIES FOR REVIEW**

### **19.2.9.1 Risk Assessment**

It was proposed by AP, seconded by KL and agreed unanimously to approve the Risk Assessment for 2018/19. The Risk Assessment for 2019/20 would be reviewed at the AGM in May.

**19.2.9.2 Internal Controls**

It was proposed by SN, seconded by JT and agreed unanimously to approve the Internal Control Statement for 2018/19. The Statement for 2019/20 would be reviewed at the AGM in May.

**19.2.10 SCC SCHOOL TRANSPORT POLICY**

It was agreed to post the summary of GJ's report on the website, and highlight key points in Quartet.

**19.2.11 HIGHWAYS / SIGNAGE**

SN, KL and AP had met to discuss signage requirements; SN would prepare a response to David Chenery at SCC Highways and circulate for approval. The PC would expect the work to be completed before the end of April 2019, at a cost of £5000 or less, as agreed.

**19.2.12 PARISH QUESTIONNAIRE**

It was agreed that AP's updated feedback document should be posted on the website; key achievements would be highlighted in Quartet, together with information about the defibrillator and a familiarisation session in March.

**19.2.13 PHONE LINES / INTERNET SPEED**

SN said that Holton St Mary was experiencing similar problems and suggested that the two PCs should work together; it was agreed that she would contact Sally Thurlow, Chairman of Holton St Mary PC, to discuss setting up a working party.

**19.2.14 CORRESPONDENCE**

**19.2.14.1 Dog mess**

Following more complaints, it was agreed to accept a parishioner's offer to design a leaflet highlighting the penalties.

**19.2.14.2 Raydon Village Hall**

SN had received a letter from the Chairman of the VH Committee saying that the committee felt there was no option but to sell the hall and invest the funds raised for the benefit of the community; a public meeting would be held on Thursday 14 March, time tbc. It was agreed that the possible sale of the VH would be an agenda item for the March PC meeting.

**19.2.14.3 Elections**

JC had received full details of the process for the 2019 elections, including a nomination pack. She would circulate this to councillors and any other interested parishioners, and would also publicise the elections in Quartet.

**19.2.15 DATE OF NEXT MEETING**

7.30pm on Tuesday 12 March 2019, in the Pavilion.

\* \* \* \* \*