

## RAYDON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON TUESDAY 16 OCTOBER 2018

- Present:** Jane Cryer - Clerk (JC)  
Sue Newton - Chairman (SN)  
Amanda Pyall - Vice Chairman (AP)  
Jayne Tann (JT)
- In attendance:** Gordon Jones, Suffolk CC (GJ)  
John Ward, Babergh DC (JW)  
Parishioner
- Apologies:** Nev Davenport (ND)  
Christine Hempstead (CH)  
Keith Lovering (KL)
- 

#### 18.10.1 APOLOGIES

Apologies from ND, CH and KL were accepted.

#### 18.10.2 DECLARATIONS OF INTEREST

None.

#### 18.10.3 PUBLIC FORUM

The parishioner present did not wish to raise any issues.

#### 18.10.4 CO-OPTIONS

This item was deferred until further notice.

#### 18.10.5 MINUTES OF THE MEETING HELD ON TUESDAY 18 SEPTEMBER 2018

It was proposed by SN, seconded by AP and agreed unanimously that the minutes of the meeting held on Tuesday 18 September 2018 should be accepted as an accurate record, and signed accordingly.

#### 18.10.6 ACTIONS FROM THE PREVIOUS MEETING

Most of the actions were either ongoing, or were on the agenda; there were updates on the following:

##### 18.10.6.1 Woodlands Road

SN and AP had met with David Chenery from Suffolk Highways on Friday 21 September; SN's report was noted. Mr Chenery had sent through his suggestions on the way forward; his email had also been circulated and noted. It was proposed by SN, seconded by JT and agreed unanimously that JC should contact him to say the Parish Council was happy in principle that his suggestions should be implemented, subject to cost. The subject of white lining had also been raised. It was agreed that SN, AP and KL should meet separately and prepare a report for the next meeting.

##### 18.10.6.2 Anglian Water

JC would continue to chase a response to her email.

##### 18.10.6.3 Name for new development - land east of KGF

Babergh had confirmed that the PC's initial suggestion of Dunningham Drive had been accepted and had asked the PC to suggest an additional name; councillors had asked JC to submit Armistice Way.

#### **18.10.6.4 Timescale for comments on planning applications**

JC had queried the unusually short timescale for commenting on a planning application (agricultural determination) in respect of Raydon Hall Farm; JW had explained this was a 'prior approval' application and the usual consultation did not apply. It was noted that the Babergh had since confirmed that formal approval of the proposed development was not required in this case.

### **18.10.7 REPORTS FROM OUTSIDE BODIES**

#### **18.10.7.1 Babergh DC**

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. Babergh's planning committee had voted to grant planning permission for the new pool and other improvements at Hadleigh Leisure Centre. The Customer Services Pop-Up in Hadleigh would now be based in the Library, not the Town Council offices as previously reported. JW said the Pop-Up in Shotley, which had been intended as a trial, would now be permanent; he was hopeful that this would also be the case in Hadleigh. In response to a question from SN, JW said information about the service had been sent to Parish and Town Councils, the East Anglian Daily Times and the Hadleigh Community News. It was agreed that JC would send a community email, ensure that something appeared in Quartet, and would also contact the Hadleigh Noticeboard. Judges had met to agree the shortlist for the Stars of Babergh and Mid Suffolk Awards; the awards ceremony would take place on Thursday 18 October at St Mary's Church, Hadleigh.

#### **18.10.7.2 Suffolk CC**

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. In response to a question from AP concerning the proposed Orwell Crossings, GJ said this had gone to Cabinet the previous week and would go back to Cabinet in December. However, additional funding of up to £43m would be required and it was not clear at the moment where this might come from. In response to a question from SN about the development of specialist education placements in Suffolk, GJ confirmed that the policy development panel had been established. GJ noted that the following day's EADT would have details of the GCSE results - Suffolk had improved and was now in the top third for progress.

### **18.10.8 FINANCIAL MATTERS**

#### **18.10.8.1 RFO's report**

It was proposed by SN, seconded by AP and agreed unanimously that the finance report for 16 October 2018 should be accepted; payments of £1560.34 were approved. It was noted that the second tranche of the precept (£7700) had been received.

#### **18.10.8.2 Budget working party**

It was agreed that this would comprise SN, AP and ND, who would agree a date to meet; as usual, JC would provide information to inform their discussion. The draft budget for 2019/20 would be an agenda item for the November meeting.

### **18.10.9 REPORTS FROM COUNCILLORS**

#### **18.10.9.1 BDC Town & Parish Liaison Meeting**

JC's report on the meeting held on 11 October was noted.

#### **18.10.9.2 Road Signage / School Transport**

AP's report was noted.

### **18.10.10 PLANNING**

#### **18.10.10.1 DC/18/04442 - 10 Sulleys Hill**

Councillors considered the application for the demolition of the existing dwelling and erection of a new dwelling, garage and annex. The rear of the property was planned to be mostly glass; although it would overlook the valley rather than the road, councillors expressed concern about potential light pollution. It was noted that the occupiers of the house directly opposite, in Higham, had not been invited to comment; JW would ensure that Higham Parish Meeting were informed. Although councillors were pleased that the site would be developed, as it had become an eyesore, they felt that the proposed design was not in keeping with the other properties on Sulleys Hill.

SN referred to a previous planning application in respect of this property, when the Parish Council had felt strongly that delivery and construction vehicles needed to be able to enter and exit the site immediately as Sulleys Hill is extremely narrow; councillors felt that the proposed access was still not adequate. It was noted that the site was within the Dedham Vale AONB; JW confirmed that the Suffolk Preservation Society had also been invited to comment.

#### **18.10.10.2 DC/18/03504 - Layham Hall**

It was noted that the application for replacing the ridge to indoor riding arena had been approved.

#### **18.10.11 GRIT BINS**

As discussed at the last meeting, JT recommended galvanised metal bins rather than plastic. She had identified some galvanised, rust-proof coal bunkers at a cost of approx. £75. She had also asked Steven Stiff to quote for concrete bases, which would cost approx. £167 each.

Currently there were two bins on Higham Hill, both damaged. JT suggested there should be three new bins:

- One near the top of the hill - there was a gateway/recess which would be suitable, if the landowner agreed;
- One halfway up (as now);
- One at the bottom of the hill, near the bend.

Currently there were two bins on Sulleys Hill, again both damaged. JT suggested there should be three new bins:

- One near the bottom of the hill (as now);
- One halfway up, near the noticeboard (as now);
- One at the top, near where the clay pigeon shoots take place.

The PC had already purchased one new (plastic) bin. It was proposed by JT, seconded by SN and agreed unanimously to purchase five more bins. However, before proceeding JC would check with Suffolk County Council that the galvanised coal bunkers would be acceptable to be filled by SCC; she would also contact the landowners to confirm they agreed with the proposed locations.

#### **18.10.12 DEFIBRILLATORS**

AP had submitted an application for grant funding to the British Heart Foundation, which had been successful. On receipt of a cheque for £600 the PC would receive one iPad SP1 Defibrillator, together with a Call Push Rescue training kit. JC would check on the cost of replacement pads, and whether they were free of charge if the defibrillator had been deployed. SN had obtained a quote for installation from Suckling, and JC had contacted Cowells who would carry out a site visit before quoting. It was proposed by AP, seconded by JT and agreed unanimously to purchase an IP66 stainless steel cabinet, subject to the chosen electrician's approval.

#### **18.10.13 NEW STREET SIGNS**

It was proposed by AP, seconded by SN and agreed unanimously to apply to Babergh for a new sign for the top of Acacia Road.

#### **18.10.14 RECYCLING CENTRE**

AP said 29% of those who had responded to the parish questionnaire were in favour of bottle bank in the village. However, as there was currently no suitable site, it was agreed to put this project on hold until June 2019.

#### **18.10.15 REMEMBRANCE DAY**

It was agreed that AP would lay the wreath at St Mary's; SN would lay the one at the Memorial.

**18.10.16 CLERK'S ANNUAL REVIEW**

It was agreed that this would be carried out by SN and ND; JC would email them both with possible dates.

**18.10.17 CLERK'S CORRESPONDENCE**

None.

**18.10.18 DATE OF NEXT MEETING**

7.30pm on Tuesday 20 November 2018, in the Pavilion.

\* \* \* \* \*

**ACTION POINTS ONGOING / ARISING FROM MEETING HELD ON 16.10.18**

<b>MINUTE</b>	<b>ACTION</b>	<b>WHO</b>	<b>TO BE DONE BY</b>
17.12.6.1	Monitor situation re lorries in Woodlands Road	All	Ongoing
17.12.6.2	Complete S106 forms Write to Nick Elliott to request agreement in principle	SN JC	Asap When forms agreed
17.12.6.4	Monitor tractor damage & HGVs in Woodlands Road	All	Ongoing
18.6.7.1	Implement recommendations in internal audit report	JC	During 2018/19
18.6.8.1	Try to attend one meeting of the Babergh East, Police & Parish Forum per year	All	During 2018/19
18.9.14	Social media: - carry out further research - ideas on who might lead initiative - item for November meeting	KL All JC	Asap Asap Nov meeting
18.10.6.1	Contact David Chenery Prepare report on white lining	JC SN/AP/KL	Asap For Nov meeting
18.10.6.2	Continue to chase Anglian Water for response	JC	Asap
18.10.7.1	Publicise pop-up customer services point in Quartet, by community email and poss Hadleigh Noticeboard	JC	Asap
18.10.8.2	Draft budget for 2019/20: - agree date for budget working party to meet - provide information - item for Nov agenda	SN/AP/ND JC JC	Asap For meeting Nov meeting
18.10.10.1	Send draft comments to SN and AP before submitting	JC	Asap
18.10.11	Grit bins: - check SCC happy with proposed new bins - contact landowners - scan info and send to JT	JC JC JC	Asap Asap Asap
18.10.12	Defib: - check on cost of replacement pads - ask Cowells to contact SN re site meeting	JC JC	Asap Asap
18.10.13	Apply for new street sign for Acacia Road	JC	Asap
18.10.14	Bottle bank to be agenda item for June 2019	JC	June 2019
18.10.16	Agreed date for Clerk's review Item for Nov agenda	SN/ND/JC JC	Asap Nov meeting