

RAYDON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 20 NOVEMBER 2018

Present: Jane Cryer - Clerk (JC)
Nev Davenport (ND)
Christine Hempstead (CH)
Keith Lovering (KL)
Sue Newton - Chairman (SN)
Amanda Pyall - Vice Chairman (AP)
Jayne Tann (JT)

In attendance: John Ward, Babergh DC (JW)

Apologies: Gordon Jones, Suffolk CC (GJ)

18.11.1 APOLOGIES

See above.

18.11.2 DECLARATIONS OF INTEREST

KL and AP declared an interest in agenda item 18.11.10.1 and would take no part in that discussion.

18.11.3 PUBLIC FORUM

No parishioners present.

18.11.4 MINUTES OF THE MEETING HELD ON TUESDAY 16 OCTOBER 2018

It was proposed by AP, seconded by JT and agreed unanimously that the minutes of the meeting held on Tuesday 16 October 2018 should be accepted as an accurate record, and signed accordingly.

18.11.5 ACTIONS FROM THE PREVIOUS MEETING

Most of the actions were either ongoing, or were on the agenda; there was an update on the following:

18.11.5.1 Highway matters

JC confirmed she had contacted David Chenery from Suffolk Highways to confirm that the Parish Council was happy in principle that his suggestions should be implemented, subject to cost. SN, AP and KL would prepare a report on white lines for the January 2019 meeting.

18.11.6 REPORTS FROM OUTSIDE BODIES

18.11.6.1 Babergh DC

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. RPC had received a first CIL payment of £8,632.51 in respect of the development on land next to KGF; in response to a question from ND, JW confirmed that RPC was free to decide how to spend the money, although Babergh would need to be kept informed. JW said all parish councils were entitled to bid for further funding from the general 'pot' - the next bidding round would be in May 2019. With regard to the recent Stars of Babergh & Mid Suffolk Awards, JW said it was planned to hold the awards regularly in future, either annually or every two years.

18.11.6.2 Suffolk CC

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes.

18.11.7 FINANCIAL MATTERS

18.11.7.1 RFO's report

It was proposed by SN, seconded by CH and agreed unanimously that the finance report for 20 November 2018 should be accepted; payments of £791.76 were approved, together with direct debits to E.ON totalling £317.78. It was noted that a CIL payment of £8,632.51 had been received in respect of the development next to KGF (see 18.11.6.1, above).

18.11.7.2 Budget & Precept for 2019/20

It was agreed to accept the working party's recommendations; it was therefore proposed by CH, seconded by KL and agreed unanimously to approve the draft budget for 2019/20 and to agree not to increase the precept, which would remain at £15,400. It was further agreed to finalise expenditure before year end at the February 2019 meeting.

18.11.7.3 Appointment of internal auditor

It was proposed by AP, seconded by ND and agreed unanimously that SALC should be re-appointed as internal auditor for 2018/19.

18.11.8 CONFIDENTIAL: Clerk's annual review

The report from SN and ND was noted.

18.11.9 REPORTS FROM COUNCILLORS

18.11.9.1 Inconsiderate parking

AP's report was noted. It was agreed that KL and AP would visit the parishioner whose car was often parked on the verge and pavement along The Street, to point out that this restricted access for mobility scooters, prams etc, exacerbated by the overhanging hedge. It was proposed by KL, seconded by CH and agreed unanimously that JC should write to the Playing Field Committee about the issue with parking on Saturdays when football matches were taking place.

18.11.10 PLANNING

18.11.10.1 DC/18/04895 - The Green, The Street, IP7 5LW

There were no objections to the application for prior approval for change of use from agricultural building to a dwelling.

18.11.10.2 DC/18/05017 - Land at Upper Street, IP7 5LG

As stated in their response of July 2018 to the previous application, councillors still had major concerns over the access onto the B1070. It was noted that the splay had been increased, but the access was between two double bends and was still considered to be potentially dangerous. Councillors noted that the answer on the application form to the question relating to the disposal of foul sewage was 'unknown'; JC would request clarification on this point. The increased splay highlighted the need for the vegetation to be kept below 0.6m - again, assurance was required that, as the applicants did not own that land, SCC would commit to this maintenance. It was proposed by SN, seconded by JT and agreed unanimously that the Parish Council should object to this application.

18.11.10.3 DC/18/03947 - Land at Water Farm, IP7 5LW

It was noted that the application for the erection of one dwelling and garage with associated landscaping had been approved.

18.11.11 GRIT BINS

As agreed at the last meeting, JC had contacted SCC about the PC's preference for galvanised metal bins rather than plastic; SCC had confirmed that they would not be prepared to fill any new bins unless they were yellow plastic, as per their guidelines. As the existing bins had now been filled, it was agreed to delay the purchase of new bins until the next financial year.

18.11.12 DEFIBRILLATORS

Two quotations had been obtained for the electrical work and installation; it was proposed by AP, seconded by CH and agreed unanimously to ask Alan Suckling to carry out the work. He had confirmed that the IP66 stainless steel cabinet would be appropriate; JC would now place the order. With regard to CPR, it was agreed that parish council members would meet before the January meeting, at 7pm, for a training session before rolling CPR training out to parishioners.

18.11.13 SOCIAL MEDIA

Following a discussion about the key features and benefits of facebook and twitter, it was proposed by KL, seconded by SN and agreed unanimously that the parish council would not pursue this at the moment.

18.11.14 30MPH REPEATER SIGN

The 30mph repeater sign opposite the entrance to Noaks Road from The Street had been partly pushed over towards the end of the summer. This damage was thought to have been caused by delivery vehicles supplying accommodation units to the development at Brett Vale Golf Club. It was proposed by JL, seconded by CH and agreed unanimously that JC should write to BVGC requesting that the sign be reinstated.

18.11.15 CLERK'S CORRESPONDENCE

18.11.15.1 Litter / dog mess

A parishioner had emailed about litter and dog mess on the playing field. There was little more that the parish council could do about this ongoing problem, but it was agreed to highlight the issue again in Quartet.

18.11.5.2 Crop spraying

A parishioner had requested that the parish council might look into making the observance of the code of practice governing the use of plant protection products a bye-law. However, after discussion councillors felt there were sufficient statutes already in place and there was no need for any action by the parish council.

18.11.16 2019 MEETING SCHEDULE

The schedule of meetings for 2019 was agreed:

- Tuesday 15 January
- Tuesday 12 February
- Tuesday 12 March
- Tuesday 9 April (Annual Parish Meeting)
- Tuesday 14 May (AGM)
- Tuesday 11 June
- Tuesday 9 July
- Tuesday 10 September
- Tuesday 8 October
- Tuesday 12 November

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ACTION POINTS ONGOING / ARISING FROM MEETING HELD ON 20.11.18

MINUTE	ACTION	WHO	TO BE DONE BY
17.12.6.1	Monitor situation re lorries in Woodlands Road	All	Ongoing
17.12.6.2	Complete S106 forms Write to Nick Elliott to request agreement in principle	SN JC	Asap When forms agreed
17.12.6.4	Monitor tractor damage & HGVs in Woodlands Road	All	Ongoing
18.6.7.1	Implement recommendations in internal audit report	JC	During 2018/19
18.6.8.1	Try to attend one meeting of the Babergh East, Police & Parish Forum per year	All	During 2018/19
18.10.6.2	Keep chasing Anglian Water for response to email	JC	Ongoing!
18.10.14	Bottle bank to be agenda item for June 2019	JC for agenda	June 2019
18.11.5.1	Report on white lines for January 2019 meeting	SN,AP,KL JC for agenda	Jan 2019 mtg
18.11.7.2	Finalise expenditure for current year at Feb 2019 mtg	JC for agenda	Feb 2019 mtg
18.11.9.1	Visit parishioner re car parked on verge Write to PFC re parking on Saturdays	KL/AP JC	Asap Asap
18.11.10.2	Submit objection to BDC re DC/18/05017	JC	Asap (by deadline)
18.11.11	Purchase new grit bins during 2019/20	JC	April 2019 agenda
18.11.12	Defib: - accept Suckling quotation order cabinet CPR session	JC JC All	Asap Asap 7pm 15 Jan 2019
18.11.14	Write to BVGC re 30mph sign	JC	Asap
18.11.15	Litter & dog mess - Quartet	JC	For next issue