

## RAYDON PARISH COUNCIL

### DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 9 MARCH 2021 VIA ZOOM

**Present:** Faith Backhouse (FB)  
Stephen Coe (SC)  
Jane Cryer - Clerk (JC)  
Keith Lovering (KL)  
Jim Lowe (JL)  
Sue Newton - Chairman (SN)  
Amanda Pyall - Vice Chairman (AP)  
Trevor Sayer (TS)  
Sigi Steer (SS)  
Jayne Tann (JT)

**In attendance:** Gordon Jones - Suffolk CC (GJ)  
John Ward - Babergh DC  
6 Parishioners

**Apologies:** None

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#### 21.3.1 APOLOGIES

See above.

#### 21.3.2 DECLARATIONS OF INTEREST

KL noted a non-pecuniary interest in item 21.3.13, as a near neighbour.

#### 21.3.3 PUBLIC FORUM

- Brett Vale Golf Club's pre-application: SN confirmed that the PC had responded, but was unable to share any information at this stage until the new planning application was available for public consultation.
- Resurfacing of the church passing-place: KL said 27 March was the planned date to execute the works.
- Neighbourhood Plans: as agreed at the last meeting, the PC would discuss Neighbourhood Plans at a future meeting, once councillors had been fully briefed.
- Better Broadband: KL said there was nothing new to report at the moment. Open Reach were putting together an estimate of costs; he was hopeful that it would be possible to join up the Raydon and Holton applications.
- Litter: a resident had reported a large amount of litter on the approaches to the village. In response to a question from AP, JW said he would follow this up at Babergh. With regard to litter picks, JC confirmed that no organised litter picks could be held at the moment, due to Covid restrictions.
- Damaged 30mph signs - these would be reported to SCC Highways.

#### 21.3.4 MINUTES FOR APPROVAL

It was proposed by AP, seconded by JT and agreed unanimously that the minutes of the meeting held on Tuesday 9 February should be accepted as an accurate record, and signed accordingly.

#### 21.3.5 ACTIONS FROM THE LAST MEETING

Most of the actions were either ongoing, or were on the agenda; there were updates on the following:

##### 21.3.5.1 Policies

JC would finalise the draft GDPR policy for approval at the AGM in May.

#### **21.3.5.2 Defibrillator pads**

JC would order replacement pads for the defibrillator at the Pavilion.

#### **21.3.6 REPORTS FROM OUTSIDE BODIES**

##### **21.3.6.1 Babergh DC**

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. BDC and MSDC had confirmed their support for Freeport East, which would encompass Felixstowe and Harwich ports and the business park outside Stowmarket. In response to a comment from JL concerning reports of poor communication concerning the Chilton Woods site, JW said there was a regular liaison group and the timetable set out in the plan was being adhered to. In response to a question from KL about CIFCO, JW said that, despite Covid, payments had been met in full; forecast net income for Babergh in 2021-22 was £1.8m. Full details were on the website.

##### **21.3.6.2 Suffolk CC**

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. GJ said this would be his last report, as he had decided not to stand again in May. With regard to National Grid's proposed upgrade of the Bramford to Twinstead line, he said NG were required to look at the most cost effective way of upgrading, which was overground. There was no further information at the moment concerning the proposed additional line through south Suffolk into Essex (ATNC) - *see also minute 21.3.11 below*. In response to a question from TS about the ANPR trial, GJ said there was nothing further to report at the moment, but the trial was expected to start later in the year.

#### **21.3.7 FINANCIAL MATTERS**

##### **21.3.7.1 RFO's report**

It was proposed by TS, seconded by SC and agreed unanimously that the finance report for 9 March 2021 should be approved; payments of £593.62 were authorised.

#### **21.3.8 COUNCILLORS' REPORTS**

##### **21.3.8.1 Grass verges and parking**

As agreed at the last meeting, TS had liaised with GJ, who had put him in touch with Luke Merton at Suffolk Highways, the Engagement Officer for the Self-Help Scheme. It was hoped that the working group would be able to have a site meeting with Luke and a Suffolk Highways engineer after 29 March, when the lockdown rules would be sufficiently relaxed to allow such meetings; LM would suggest some possible dates. TS said it was important to take advice from Highways on the proposals in order to finalise the specification. SN thanked JL for his hard work in bringing the project to this point. She emphasised that the project now needed to be taken forward as quickly as possible and it would be sensible to have people on the working group with experience of business contracts; she therefore asked JL to step down from the group, which he confirmed he was happy to do. It was agreed that TS, KL and SC would now comprise the working group, together with Chris Chambers.

#### **21.3.9 PLANNING**

##### **21.3.9.1 DC/21/00778 - Windsway, Noaks Road IP7 5LR**

There were no objections to the application for the erection of part first floor front extension and the erection of side extension to form open drive through cartlodge.

##### **21.3.9.2 DC/21/00910.2 - Netherhall, Lower Raydon IP7 5QL**

It was noted that the application for the erection of a garage annex and games room ancillary to main dwelling had been withdrawn.

##### **21.3.9.3 DC/21/00707 - 2,4,5 & 6 The Gardens IP7 5LU**

There were no objections to the application for planning permission without compliance of conditions.

##### **21.3.9.4 DC/21/00378 - Land west of Pipers Went, The Gardens IP7 5LU**

It was noted that permission had been granted for the erection of 5 dwellings with garaging, parking and access. It was further agreed to support the proposed name of Greengage Close for the development.

#### **21.3.10 QUIET LANES SUFFOLK**

The responses to the public consultation had been collated and circulated prior to the meeting. Following the public meeting, JT had contacted the chairman of Holton St Mary PC, who had confirmed that they would be happy for Raydon to put Noakes Road forward for inclusion. In addition, it was proposed to include Wades Lane. JT confirmed that Suffolk CC was now able to fund all the posts. The action being taken was approved. It was further agreed that AP should draft an update for residents for the next issue of Quartet - this would explain that the funding from SCC for this project was ring-fenced and not available to be used for alternative projects. JT and AP would also summarise the project at the APM in April.

#### **21.3.11 NATIONAL GRID PROPOSALS**

*(see also minute 21.3.6.2, above)*

It was agreed to accept the National Grid's offer to host a briefing session for parish councillors; JC would liaise re dates. It was also agreed to invite the chairman of Higham Parish Meeting. Following the briefing, a decision would be made on whether to set up a working group.

#### **21.3.12 WORKING GROUPS**

JC had circulated draft wording of a clause to be inserted in the Standing Orders concerning the composition and remit of working groups; this was agreed. The amended Standing Orders would go to the AGM in May for approval.

#### **21.3.13 CHURCH BOUNDARY WALL**

As noted at the last meeting, the church boundary wall was being pushed over due to overgrowing trees within the churchyard, and was in imminent danger of collapsing. KL said the PCC had obtained three quotes for remedial work, which would be in the region of £5-6,000. JC said the Local Government Act 1894 prevented parish councils from paying for repairs to church boundary walls, or even contributing to the cost - unless the churchyard was a closed one. However, ownership of the wall appeared to be unclear; should it be proved that the wall was owned by the parish council rather than the church, then the parish council could pay to have it repaired. It was agreed that the Clerk should write to the PCC explaining the position. It was further agreed to ask parishioners - via Quartet - if anyone had any information concerning ownership of the wall.

#### **21.3.14 ANNUAL PARISH MEETING**

This would take place on Tuesday 13 April, via Zoom. The draft agenda was agreed, and would include reports on the Better Broadband initiative and Quiet Lanes Suffolk. JC would invite representatives from the outside bodies.

#### **21.3.15 CLERK'S CORRESPONDENCE**

None.

#### **21.3.16 CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**

None.

#### **21.3.17 DATE OF NEXT MEETING**

Annual Parish Meeting - 7.30pm on Tuesday 13 April, via Zoom.

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