

RAYDON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 8 SEPTEMBER 2020 VIA ZOOM

| | |
|-----------------------|---|
| Present: | Stephen Coe (SC) Jane Cryer - Clerk (JC) Keith Lovering (KL) Jim Lowe (JL) Sue Newton - Chairman (SN) Amanda Pyall - Vice Chairman (AP) Trevor Sayer (TS) |
| In attendance: | Gordon Jones, Suffolk CC (GJ) John Ward, Babergh DC (JW) 2 Parishioners |
| Apologies: | Faith Backhouse (FB) Sigi Steer (SS) Jayne Tann (JT) |

20.9.1 APOLOGIES

Apologies were accepted from FB, SS and JT.

20.9.2 DECLARATIONS OF INTEREST

None.

20.9.3 PUBLIC FORUM

Referring to planning permission having been granted for a replacement dwelling on Sulleys Hill, a parishioner (also representing some other neighbouring properties) said there appeared to be an anomaly in that permission had been granted on the basis of drawings that were revised after the consultation closed. There was a difference between the plans, showing that the ground level had been raised by 2m. SN said the PC would look into this (*see also minute 20.9.9.5, below*).

A parishioner expressed concern that the playing field might become vulnerable to developers, and suggested that a new Trust might be formed comprising the Village Hall, Playing Field and Pavilion Trustees, with the Parish Council having overall custody of the finances; he also asked whether parishioners could be informed who the various Trustees were. SN explained that the playing field was one of 390 King George's Field playing fields nationally, controlled by an overall Trust.

Other issues raised were drainage (GJ said any problems should be reported online at www.suffolk.gov.uk), and the possible repositioning of the 30mph signs in Noakes Road and Woodlands Road, which was already on the PC's agenda. With regard to the 30mph stickers for wheelie bins, SN said there were enough in stock for people to put one on each side of their bins to make them more visible if they wished to do so.

20.9.4 MINUTES OF THE MEETING HELD ON TUESDAY 21 JULY 2020

It was proposed by KL, seconded by JL and agreed unanimously that the minutes of the meeting held on Tuesday 21 July 2020 should be accepted as an accurate record, and signed accordingly.

20.9.5 ACTIONS FROM THE PREVIOUS MEETING

Most of the actions were either ongoing, or were on the agenda; there were updates on the following:

20.9.5.1 Covid 19

JC would circulate the latest report from GJ. With regard to reports of people being sent for testing to centres some distance away, GJ said this was outside SCC's control. Some testing was being carried out at Colchester, but this was mainly for NHS staff; the programme was under pressure nationally.

20.9.5.2 Broadband

GJ said regular updates could be accessed via www.betterbroadbandsuffolk.com, but any specific issues could be raised via email.

20.9.5.3 Phonebox

AP had received one quote to date; she was awaiting a second one. KL said he had also asked the contractor carrying out the work on the KGF car park to quote. AP suggested that nearby householders should be consulted about its future use; it was agreed to make a decision on whether to proceed with the refurbishment at the next meeting.

20.9.6 REPORTS FROM OUTSIDE BODIES

20.9.6.1 Babergh DC

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. In response to a question from JL about how the new planning proposals might affect CIL, JW said the proposals in the Government's White Paper would mean CIL and S106 levies would be replaced by a new infrastructure fund. However, CIL would continue as far as current plans were concerned. The consultation would run until the end of October; responses would then be considered before anything went to Parliament, so any changes were not imminent. He confirmed that anyone could submit comments - he would send JC a link to the consultation. The deadline for the consultation on changes to current legislation was the beginning of October.

20.9.6.2 Suffolk CC

A written report had been circulated prior to the meeting, a copy of which is filed with these minutes. GJ said the financial position in response to Covid-19 continued to be challenging; councils were still in the response phase, but moving into the recovery phase. The Suffolk 2020 fund would shortly be announcing the first of the successful bids - electric charging points. The aim was for 100 points in communities where there were gaps. There would also be additional funding for Quiet Lanes and tree planting. In response to a question from KL, GJ said more information on battery charging points would be available in the next couple of weeks; he would forward the link to JC. As far as ANPR (automatic number plate recognition) was concerned, there had been two meetings with the Police & Crime Commissioner to discuss ways of getting the police involved; police support was important if the initiative was to be effective.

20.9.7 FINANCIAL MATTERS

20.9.7.1 RFO's report

It was proposed by SN, seconded by TS and agreed unanimously that the finance report for 8 September 2020 should be approved; payments of £5,909.12 were authorised, together with direct debits to E.ON totalling £321.44. It was noted that a VAT refund of £1,610.70 had been received.

20.9.7.2 New NJC salary scales

The new NJC salary scales had been published, effective from 1 April 2020. It was proposed by SN, seconded by JL and agreed unanimously to approve the increase to the Clerk's salary.

20.9.8 COUNCILLORS' REPORTS

20.9.8.1 KGF car park re-surfacing

KL said the timescale had been agreed; the work would start on 5 October and would take 3-4 weeks. JC would sign the works agreement. The Playing Field Committee would have an opportunity to comment on the proposed site layout.

20.9.8.2 Church passing place re-surfacing

A site visit had taken place. The appropriate community self-help scheme form had been submitted to Suffolk CC who had some queries which KL was dealing with. It was hoped that the work would start in October.

20.9.8.3 Community Speed Watch

JL said the equipment had been received and, once the training and the risk assessment had been completed, activity could start; the various locations had already been agreed.

20.9.9 PLANNING

20.9.9.1 DC/20/03237 - Cookies Cottage, The Street IP7 5LW

Councillors had no objections to the application for the erection of a single storey rear extension.

20.9.9.2 DC/20/01890 - Cherry Place, Hadleigh Road IP7 5LH

Permission refused for erection of first floor rear extension and erection of glazed link extension; it was understood this was due to the potential impact on the neighbouring property.

20.9.9.3 DC/20/01925 - Land east of KGF

Permission granted for removal /variation of conditions.

20.9.9.4 DC/20/02504 - Station Farm, Woodlands Road IP7 5QD

Permission granted for rear extension and porch.

20.9.9.5 DC/20/02445 - 10 Sulleys Hill

Permission granted for replacement dwelling. However, it had been drawn to the PC's attention that there appeared to be a discrepancy in due process in the decision to approve the application. It appeared that the approved drawings indicating the height and massing proposal had been revised after the consultation period had ended. It was agreed to ask Babergh to carry out an urgent review of the documents processed (*see also minute 20.9.3, above*).

20.9.10 COMMUNICATION WITH PARISHIONERS

SN proposed that a small working group should be set up to consider how communications with parishioners could be improved, reporting back to the PC. SC agreed to lead the group with SN, and JT if she was willing; JC would ask her. In response to a question from JL, it was agreed that any issues raised by parishioners should be reported to JC. KL said links should also be strengthened with other village organisations; AP suggested that this could be raised at the next Annual Parish Meeting.

20.9.11 PARKING / VERGES

It was noted that there was currently nothing to prevent people from parking on verges etc. However, it was agreed that this should be monitored as, if a pavement was blocked, this would constitute an offence and could be reported to the police. It was agreed to set up a small working group comprising TS, JL and Chris Chambers (parishioner).

20.9.12 LITTER PICK

AP confirmed that this was to take place on Saturday 12 September at 10am. She had prepared a risk assessment to take into account Covid-19 regulations, which she would send to JC for the file. JC would forward a briefing note for participants to AP; SN would capture participants' details.

20.9.13 CLERK'S CORRESPONDENCE

JC had received some information about Locality Grants - she would forward this to councillors and it would be an item for the next agenda.

20.9.14 CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING

None

20.9.15 DATE OF NEXT MEETING

7.30pm on Tuesday 13 October, via Zoom.

* * * * *